

A PARTNERSHIP IN DISCOVERY OF EXCELLENCE & PRIDE



MOTTO

Taking Education
towards
Edutainment

VISION

To provide safe,
secured and
vibrant
environment,
propagate child
centered
education system,
groom overall
personality of an
individual and offer
a range of
opportunities that
are structured to
promote
excellence,
confidence and
self esteem in
every child.

MISSION

To enable our
young minds to
DREAM, BELIEVE
and ACHIEVE and
to forge strong,
positive
connections with
students, to
empower them to
acquire,
demonstrate,
articulate and
value knowledge
and skills and to
sensitize learning
by latest
technology.

POLICY

We are committed
to inculcate in
students a sound
philosophy based
on humanistic
ideals, and strive
for continual
improvement in
the quality of
education offering,
thus meeting the
needs of the
stakeholders and
the community.



CHAIRMAN'S MESSAGE

ASTUTENESS

“Education forms the character increase the strength of mind, expands the intellect so that one can stand on one's own feet.”

-Swami Vivekananda

The entire purpose of education is not to restrict itself into imparting bookish knowledge but inculcate humanitarian values like wisdom, compassion, courage, humility, integrity and reliability in a student. We impart education that is based on conscience and we rear a breed of young minds that are bursting with self confidence, motivation and even ready to take up challenges.

At Bedi International School, the uniqueness of each child is recognized, nurtured and treasured. Emphasis is on LEARNING and not on teaching.

Education is a complete process that leads to the attainment of the full potential of the child. Our endeavor is to equip our students with life, skills to face the real world be it planning, organizing, deciding, questioning, reasoning, analyzing, team building, communicating effectively or dealing with challenges confidently.

At Bedi International School, we arm our students with technological supremacy and help them integrate it with values, morals and our cultural legacy. The school curriculum has been painstakingly planned on scientific guidelines to provide students with intellectual stimulation, physical robustness, social adaptability, emotional independence and leadership qualities.

We are grooming children in an atmosphere of controlled freedom with following aim, **“The aim of knowledge is love, the aim of education is character”**.

I wish all success to my students who will be an ideal citizen of the country.

I also wish best of luck to the Principal, all faculty members of Bedi International School for their unitizing efforts in making our dreams come true.

Amandeep Bedi
(Chairman)



DIRECTOR'S MESSAGE

PROFOUND THOUGHTS

“There is no end to education. it is not that you read a book, pass an examination, and finish with education. The whole of life, from the moment you are born to the moment you die, is a process of learning.”

-Sarvepalli

Radhakrishnan

Our mission is to provide positive catalytic impulse to every child to stretch his inherent learning competencies through a self discovery process.

Today when the school is in its years of successful academic pursuit, having achieved equal excellence in many other areas that complement a child's full growth, I congratulate all the stake holders of Bedi International School for being an important part of this worth while journey.

In an area of global governance by learned and progressive people, I am happy to mention that the school community has set new standards in the fields of citizenship training, self reliance and balanced development. In a phase where it is the beginning of adolescence, this fast progressing institution will surely have its own share of challenges and also the credit coming on its way on conquering these challenges. I have already opined in this column a couple of years back that having set the pendulum rolling, my job as a promoter should be to admire the pace of progress resulting from its own inertia and strength.

In addition to this, children receive great education by being exposed to the numerous sports fixtures and cultural activities held in the school. They witness and listen to the large number of Inter House and Inter School Competitions and all this contributes to the enriching of their ideas and shaping their personalities.

I appreciate the sincere co-operation and support always available to the school from the Principal, Faculty members, students and parents.

Good Luck!

Pritpal Singh
(DIRECTOR)



PRINCIPAL'S MESSAGE

THE PLUSES AND MINUSES...

“The highest education is that which does not merely give us information but makes our life in harmony with all existence.”

Rabindra Nath Tagore

While studying at the school, the students will be groomed to become confident, articulate and enlightened young citizen, ready to step into global society with dignity, honor and integrity.

We believe in inculcating strong values along with a set of wings which may carry them far and wide. In other words, our students are equipped to face the challenges of the rapidly changing world.

Imagine, 'Aspire and Achieve' - this is the vision for all our students here at Bedi International School and indeed for all of us associated with the school. We are committed to maintain our academic excellence, which we balance with our broad range of extra-curricular opportunities. We encourage all our students to aspire, develop their love for learning, demonstrate their creativity and be confident with challenges and changes. I believe that every child can do amazing things and it is our job to help them and make their potential a reality. We quench a child's thirst of knowledge, satiate his hunger for success, stroke his passion for perfection, groom his sensibilities for social values and nurture his/her as a model citizen of this global world. To put the things in a nutshell, our school aims to provide the holistic environment so that when a student passes out he can proudly hold his head high and do the most extra ordinary things in most ordinary situations. We are proud of our organization's status, recognizing the importance of appreciating its place globally and we are committed to explore the endless possibilities of technology as a powerful propagator and to deliver and maintain first rate educational experience for everyone who comes through the doors. I look forward to many more years filled with joy, promises and opportunities. *Best Wishes!!*

J. K. Sawhney

J. K. Sawhney
(PRINCIPAL)



EXTRAMURALS

'Don't let others tell you what you can't do. Don't let the limitations of others limit your vision. if you can remove your self-doubt and believe in yourself, you can achieve what you never thought possible.'

Our students are always guided by the teachers to excel in various activities and competitions conducted outside the school arena. They have showed their mettle in Inter School Singing, Dance, Table Tennis, Taekwondo and District Level Speech and Debate Competitions are few to mention held from time to time.



PARENT'S SPEAK

"Gratitude unlocks the fullness of life. It turns what we have into enough, and more."



As parents, we want our child to be the best in every field, we live our dreams seeing them grow. Nurture them with fondest care. Bedi International School does the same. For this school, our child is their child. The school leaves no stone unturned to nurture the kids with utmost care and giving them a wonderful support for their development.

MR. AJAY GHULIANI
Father of Aarush Ghuliani (IX-B)



Bedi International School is a great place, where students are imparted excellent academic and extracurricular coaching. All students are treated equally and with respect. There is a positive energy flowing from the teachers and the office staff. All class and extra-curricular activities are conducted exceptionally well. The portions are covered at such a pace that, the students don't feel burdened.

MR. MOHIT GAUR
Father of Mayra Gaur (LKG-A)



My experience with Bedi International School has been very satisfying as the school is very progressive and growing. I am very happy to see my child evolve, grow and blossom into the person he truly is. The way of nurturing the children through performances and different activities has overwhelmed us.

MRS. RUBI
Mother of Dev Kumar (V-C)



It's been one year my daughter is in Bedi International School and am very happy and satisfied the way my son is learning and growing up. My son really enjoys going to school. Teachers are very loving and affectionate. Different activities organised have given an opportunity for my son to develop. It is a very nice Institute for the children to come and study.

MR. ASHISH SINGH
Father of Aryaveer Rajput (III-C)



The values that are important to us are imparted in this school and we are blessed to belong to BIS. It provides a warm, loving and caring environment for our son. It is an oasis of heart-felt education. Academic standard is simply superb and our son is very happy the way the teachers get them through the concept, it is remarkable!! We are very impressed that the school concentrates in nurturing every student with great care and inculcates human values, positive attitude, self-confidence and compassion.

MRS. SONI SHARMA
Mother of Ansh Sharma (VII-C)



To see our child wake up each morning and look forward to go to school is the first sign that there is something about the place that a young mind discerns, as a place where he feels welcomed and accepted. We kept seeing the growth phase of the organization, especially one with the bold vision and an equally audacious execution plan. We are thankful to Management, Principal Ma'am and teachers for their continuous support and motivation.

MR. PERMINDER SINGH BEDI
Father of Sarabjot Singh Bedi (XI-C)



The school is a fine blend of ethics, culture, academics and co-curricular activities which can channelize the energies of child into constructive future. The Management, Principal, teachers and administrative staff are very responsible and kind hearted. We are glad that our child has been blessed to experience an exemplary school life.

MRS. NEELU MASSEY
Mother of Kristina Massey (I-A)



My son Gurjot Singh Grewal has been studying in this school since 6 years. This school is not only a premises but a well-managed platform which look after the overall development of the child. We found environment so friendly and homely. All the faculty members are so supportive and always boost the confidence of children to score well. Every part of the school is experiencing and learning to cope with wider social environment. I hope this school will always withstand by me to fulfill my dreams of getting a good education.

MR. KARAMPREET SINGH GREWAL
Father of Gurjot Singh Grewal (XI-A)

SPORTS & TOURNAMENTS

"A sound mind resides in a fit body."

To promote the spirit of healthy games and sports, competitive attitude and skill among the students we organize Annual Sports Meet in school every year. Students of all class groups are made to participate in various sports and tournaments which encourages them to build up a sense of sportsman spirit and fitness.





INFRA FACILITIES



OUR RECEPTION & CENTERS OF HOLISTIC LEARNING

Our reception provides a warm welcome with vibrant feel to those entering the premises. Our library and creative designing room are the centers of holistic learning wherein the children can access an array of books and also try their hands on creative skills and artistic forms. Virtual digital library has 10000 books ranging from Fiction to Encyclopedias and story books to novels adorn the shelves in our library.



OUR ACADEMIC ARENA

Interiors with animated themes for kids. Classroom library in Kindergarten classes and teaching through 3-D animations and stimulation provides E-learning and E-teaching. All the classrooms are equipped with digital smart boards and projectors. Career Counseling, Personality Development and other workshops and seminars are conducted in Seminar Centre from time to time.



INFRA FACILITIES

Creative Designing Room





Bio Lab



Activity Room

INFRA FACILITIES

OUR LABS: OUR PRIDE

Very spacious and well equipped labs with latest and modern apparatuses to serve the purpose to carry our various experiments are the centre of learning.

OUR RECREATIONAL ZONE

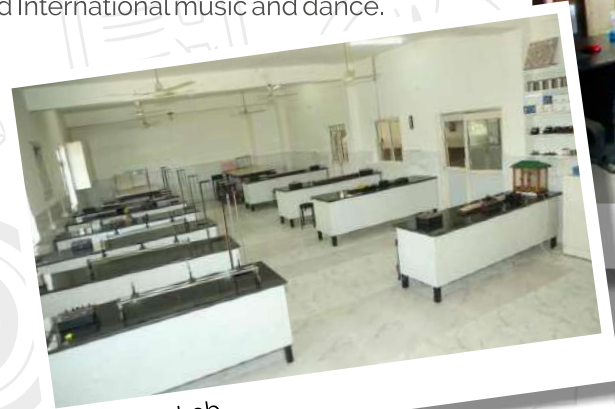
The Activity Room has a huge variety of educational toys. Our tiny tots get hands-on experiential learning. Well furnished with mirror wall, synthesizer, keyboard, drum and other instruments our students learn varied styles of National and International music and dance.



Chemistry Lab



Computer Lab



Physics Lab



Music Room



Dance Room



Recreational Zone



ADDING SKILLS AND VALUES

Children are taught the moral values, positive behaviour, knowledge of God, religion, universal brotherhood and self realisation through various activities and competitions which are organised from time to time. Excursions, surveys, trips and training sessions open up new horizons for the children.



CELEBRATIONS

Every month is given a theme. The curriculum of the month is then planned in accordance with the theme. Various themes like 'Let's Keep Our Earth Clean and Green', 'Getting Ready for Monsoon', 'Health is Wealth' and many more are incorporated to add vibrance to the school. National Days, Indian festivals and birthdays of the students are celebrated to inculcate the knowledge of culture and tradition.



SCHOOL ACTIVITIES

Primary school children learn what they are taught; however they understand when they do. Keeping this in mind, various recreational activities are offered to the students by way of Origami, Best out of waste, Performing Arts Club, Environmental Club, Theatre Club and so on. Regular project work is undertaken in order to help children understand and appreciate the nuances of certain concepts.

List of Activities and Competitions for Middle and Senior School

- | | |
|---|--|
| <ul style="list-style-type: none"> ♦ Art & Sculpture ♦ Life Skills Programmes. ♦ Dance ♦ Quiz ♦ Yoga ♦ Coding ♦ Instrumental Music ♦ Gardening ♦ Vocal Music ♦ Band ♦ Creative Writing ♦ Paper Point Presentation ♦ Debate | <ul style="list-style-type: none"> ♦ Extempore ♦ Dramatics ♦ Origami ♦ Aerobics ♦ Socially useful productive work ♦ Visual and Performing Arts ♦ Gymnastics ♦ Poetry Writing ♦ Health & Hygiene. ♦ Best Out of Waste ♦ Cooking ♦ Quiz ♦ Story Writing |
|---|--|

SCHOOL ACTIVITIES

Inter School Competitions- Primary School (I-V)

- ♦ Hindi Transcription
- ♦ Poetry Writing (English)
- ♦ Story Telling (English)
- ♦ Spin A Yarn
- ♦ Declamation (Hindi)
- ♦ Spell Bee (English)
- ♦ Hasya Natika (Hindi)
- ♦ Computer Competition (Paint, PC Logo, MS PowerPoint)
- ♦ Number Game
- ♦ Paper Tearing & Pasting
- ♦ Hasya Kavita (Hindi)
- ♦ Role Play (Hindi)
- ♦ Card Making
- ♦ Rangoli/Pot Painting/Bandhanwar
- ♦ Sports-Races



KINDERGARTEN

ACTIVITIES EXCLUSIVELY FOR PRE PRIMARY



CHILD DEVELOPMENT CENTRE:

A place where each and every aspect of a child's personality is honed. There is a daily session with teachers who help the children do puzzles, build blocks, learn from flashcards, use tools like the hammer set, buttoning and zipping the joker, etc.

GALAXY:

A computer savvy child is the candidate for the twenty first century. Therefore we have Galaxy, a fully equipped computer lab with 25 computers and a huge software library to develop the child's memory, observation and logical thinking.

CREATIVITY CENTRE:

Your child could be a star in the making: you never know! The Creativity centre is a place where children learn art and craft as well as participate in music and dance. We nurture their inherent talents and bring out their creativity.

SCIENCE CORNER:

Einstein are not created in colleges, but in pre-nursery schools. Children are introduced to various scientific facts by conducting experiments on air and water through scientific equipment.



KINDERGARTEN

ACTIVITIES EXCLUSIVELY FOR PRE PRIMARY



PROJECTOR ROOM:

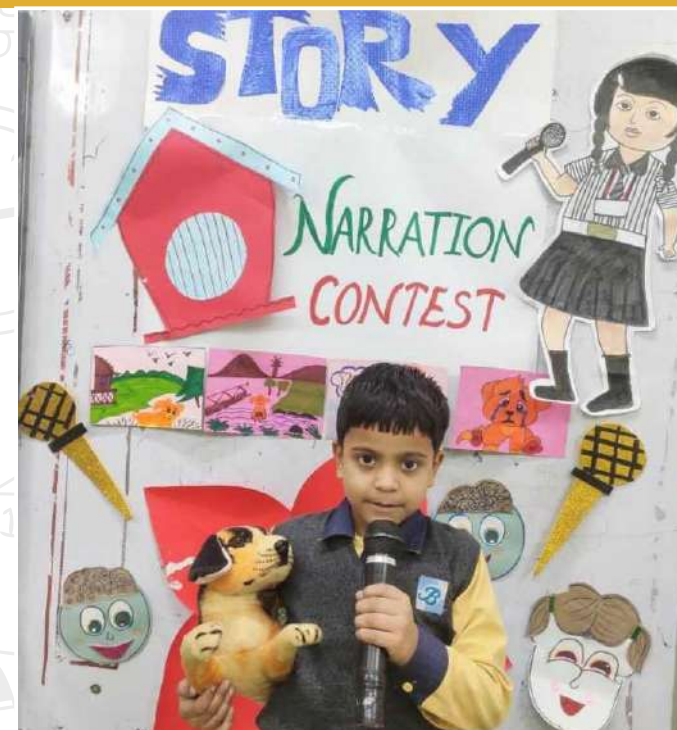
Cinema at times could be more real and exciting than reality, which is why we use a projector with full screen images to impart conceptual knowledge in an exciting manner.

PUPPET THEATER & DOLL HOUSE:

This is a virtual world that helps in the social development of children. For them, dolls are merely representatives of themselves, their family members and other individuals in society. Here the child learns good manners and etiquettes in relation to self, family and society.

ACTIVITIES AND COMPETITIONS

- | | |
|--------------------------------|---|
| ♦ Art and Craft | & Excursions |
| ♦ Nature Walk and Class Picnic | ♦ Creative Assignments and Exhibitions Poetry |
| ♦ Sports and Games | ♦ Recitation |
| ♦ Vocal Music and Dance | ♦ Movie Show |
| ♦ Role Play and Dramatization | ♦ Music and Dance |
| ♦ Clay Moulding | ♦ Colouring Competition |
| ♦ Splash Pool | ♦ Rakhi Making Competition |
| ♦ Computer Aided Learning | ♦ Sorting out colours |
| ♦ Fancy Dress | ♦ Fun Races |
| ♦ Story Telling | ♦ Threading of Beads |
| ♦ Educational Camp | ♦ Card making Competition |
| | ♦ Tying the shoelaces |



AN INNOVATIVE ENDEAVOUR

Bedi International envisages a plethora of innovations to bring forth a holistic approach for the overall development of a child. The famous gospel 'Child is the educator of man' holds good at our Institute as we earnestly aspire to garnish the innate talents of a child and mould him to be the future educator of our nation. Some of our innovations are enumerated as under

INNOVATIVE ASSEMBLY

Assembly in the morning marks the beginning of a day in our School. In this citadel of learning students line up, fold their hands together to sing out the prayers and hymns enlightening their religious vistas. Classwise Assembly Presentation is promoted in which the students come up roll-numberwise to read out the news, pledge, a moral thought, views on a topic, G.K. questions and amazing facts.

Vocabulary Enrichment is an important integral of Morning Assembly. Each day a new word is given to the students with its meaning. They have to memorise it and the next day they are asked to tell the word, its meaning and frame a sentence for it. Credit points are awarded to children who participate in Assembly, as a motivation. Birthday Celebration of children during Assembly is also an important feature of the school. Special Assembly is organized on specific days e.g. Earth Day, No Tobacco Day, World Aids Day, etc to create an awareness among the students.

SPECIAL CAREER DEVELOPMENT MODULE (SCDM)

Evolving the concept of Finishing School, this module has been meticulously designed. From class III onwards every child is subjected to various club activities according to his interest. The clubs include Creative Designing, Performing Arts, Public Administration, I.T. Club, Eco-Club, Science Model Club, Personality grooming & English Communication club and Games & Sports. Thereafter the students are counselled and helped to shape their career according to their respective interests and talents.

CREDIT EVALUATION

To motivate the students and to boost up their morale positive credit points are given to them in various spheres which include Random to maintain discipline on the campus various negative points are also given to students for every default they may commit.

Random Questioning Sessions (RQS) Quest (questions asked by students from the Faculty), Homework completion, Assembly participation, Communication in English, Competition and Project participation. Children with highest Credit Points in whole class as well as whole school are awarded during prize distribution ceremony which is held at the end of the year. Simultaneously, to maintain discipline on the campus various negative points are also given to students for every default they may commit.

PLANNED HOMEWORK

Worksheet concept is followed while planning the homework. Creative and analytical worksheets are designed for the students based on the work done in the respective classes. Students are given grades for the same. Homework days for specific subjects are fixed in the Homework Planner.

Revision Assignments are also provided at the end of every chapter to the students, fixed in the Homework Planner. Revision Assignments are also provided at the end of every chapter to the students.

ACADEMIC APPROACH

The school's is affiliated to the CBSE, Delhi. The course of studies offered and pursued at the school is as prescribed by the CBSE for the 10+2 system. Much emphasis is given to current affairs, reasoning and aptitude tests also. They are included in the curriculum to

AN INNOVATIVE ENDEAVOUR

keep our children updated and to equip them well to face competitions.

The school curriculum up to class XII is based on the recommendations of NCERT. Evaluation is being carried out for all classes from VI to IX and XI as per the guidelines issued by the CBSE from time to time. Evaluation of Academic subjects will be carried out in Two Unit Assessments and Two Terms distributed over the year. Co-scholastic activities, attitudes & values and health & physical education will also be evaluated once a year. Promotion will be based on the day-to-day work of the students throughout the year and also on the performance in the Terminal Examination. Oral Assessments, Projects, Notebooks and Assignments are also carried out from time to time.

ENGLISH COMMUNICATION

English is the compulsory campus language of the Institution. Lot of emphasis is given on the communication skills of the students. Conducive environment in the campus is provided for the same. Regular classes are held for communication using power point presentations and Mp3 clips for language training. For motivating the students positive credit points are given to a student if he continuously communicates in English throughout the month and negative points are given to those students who are found not communicating in English.

English communication Lab would soon be set up to further enhance the concept.

REGULAR CONCEPTUAL ASSESSMENT

Assessment of students is not only limited to terminal examinations and Unit Tests in our school. Infact an approach of regular student assessment is followed in which after completion of every chapter self study sessions are conducted for the students in which they are made to learn every chapter in the school and their doubts (if any) from the concerned teacher and thereafter Class Tests are conducted for every chapter. In this manner regular assessment of children are kept under surveillance of teachers.



SCHOOL RULES

Bedi International School set under the aegis of Guru Granth Sahib Educational Society is a co-educational School which follows CBSE pattern. It follows a code of conduct which forms the ethos of this citadel of learning.

DISCIPLINARY RULES

- ♦ As per CBSE norms 75% attendance is compulsory for a child to appear in the examination else he/she will be debarred from writing the exams.
- ♦ Students should treat school staff with respect at all times and be courteous to fellow students.
- ♦ Students will refrain from damaging any form of school property. The school reserves the right to be compensated by the student for any such damages.
- ♦ Unacceptable behaviour including academic dishonesty, neglect of homework, disruptive behaviour, chewing of bubble gum in school, hitting other children within school campus or outside and disrespectful behaviour towards staff or fellow students will lead to immediate suspension of the child.
- ♦ For safety and security, parents should refrain from sending money valuables (like expensive jewellery, electronic items, etc.) to school with their child.
- ♦ Only parents or registered guardians are entitled to attend the PTM of a child. Guardians must have an authority letters duly signed by the parents to attend the PTM.
- ♦ Students are expected to dress and behave in a manner appropriate to the membership of the school and should observe the prescribed uniform regulations throughout the school day and on occasions as announced by the school.
- ♦ Neat & tidy school uniform recommended by the school with ID Card must be worn daily by the students. Without the same will not be permitted in.
- ♦ Socks and shoes as per sample approved by the school must be worn by the students.

- ♦ **Girls should have their hair plaited or tied neatly and non Sikh boys should have their hair trimmed and beards are not permitted.** Hair may not be coloured, tinted or highlighted. **NO FANCY HAIR CUT FOR BOYS OR GIRLS IS PERMITTED.** The school believes in simplicity and students are not permitted to wear ostentatious or expensive items like jewellery, fancy watches, wristbands or similar accessories in the school. Only plain white colour hair bands, ribbons, rubber bands, belts etc. are allowed.
- ♦ Sweaters/Cardigans should be as recommended by school only. No other colours or fancy designs will be allowed in the school premises.
- ♦ Fingernails must be cut short and kept clean.
- ♦ Mobile and other portable devices like Ipads, Ipods, and Tablets etc. are not allowed to be used. And uploading of pics or videos on social media is not allowed. All such devices, if found, will be confiscated by a member of the school staff and will lead to immediate suspension of the child. Any misbehaviour or violation of school discipline will be dealt by the Disciplinary Committee and corrective action will be taken. In extreme cases parents will be called in to discuss the child's behaviour and may lead to suspension or expulsion from the school.

ADMISSION

Parents seeking admission of their child will be required to first get their child registered. For this they would have to obtain a Registration Form and Prospectus from the School Reception on cash payment. Completed Registration Form should be submitted in the School's office. Registration once done will not be cancelled. Registration fees is non-refundable.

FEE RULES

1. Last date for depositing 1st Installment 2nd Installment 3rd Installment and 4th Installment are 15th April, 15th July, 15th Oct and 15th Jan respectively. For New Admission, fee must be deposited within 10 days of the date of confirmation of admission.
2. Last fine will be imposed after the lapse of last date for the fee deposition in each quarter.
3. **Scheduled & Amount of late fee will be as follows:**

From 15th to 30th April/31st July/31st Oct/31st Jan Rs.50

From 01st to 15th May/15th Aug/15th Nov/15th Feb Rs.100

From 15th to 31st May/31st Aug/30th Nov/28th Feb Rs.200

From 01st to 30th Jun/ 01st to 30th Sep/01st to 30th Dec/01st to 30th Mar Rs.500

(After the lapse of above dates an additional late fee of Rs. 10 per day shall be charged above aforesaid late fine)
 4. Above mentioned fine can be exempted in case of late deposition where school shall receive an application duly signed by parents mentioning the reason for late deposition of fees and also they must clearly mention the time by which they will be able to deposit the fee along with post dated cheque.
 5. Also only one such application can be given in one quarter. Moreover, management must be satisfied with the reason mentioned in the application. This application must be given by parents themselves in the school office latest by 15th of first month of every quarter.
 6. Whole month fee is chargeable if the student has attended the school even for a single day in a particular month.
 7. Fee & other charges once paid, will not be refundable in any case even if the child has not attended the school for a single day.
 8. All school dues are accepted in cash/cheque/card at school as well as Bank authorized by the school.
 9. Each student will be issued a printed fee book indicating the amount payable which should be presented at the Bank Counter, duly filled in & signed in triplicate by the respective Parents/Guardian.
 10. Two counter foils will be detached by the bank and

the third copy is meant for the parents for their records.

11. Parent should preserve the receipt, to be produced, if demanded by the school.
12. In case of loss of fee book the school office should be informed immediately. A new fee book will be issued on payment of Rs.50 only.
13. Overwriting of any sort in the fee book will make it invalid in such cases, will not be accepted.
14. If any parent has deposited the fee by online transaction, they must send the copy of transaction slip with student's name, class & section mentioned on it on school's E-mail ID i.e. bediinternationalschool@gmail.com, and also confirm the same via telephonic call or whatsapp on 8881388802, 9997769148. Also if the fee is deposited late then parents must deposit the fee with late fine itself. In case fine is not deposited, it will remain standing in the fee dues of the child which have to be cleared in school itself.
15. In case of cheque bounce, parents will be requested to clear the dues immediately with penalty as levied according to bank norms. In case of any delay, School is entitled to make legal proceedings against the defaulting person.

Optional Subject Fee for Class – XI & XII
Maths/ Hindi/: Rs.900/- Quarterly
Computer Science :Rs.1000/- Quarterly
Physical Education:Rs.2000/- Quarterly

16. Students will not be allowed to join classes from new session, until all the pending fee dues are cleared or until special permission from School Management is obtained. Also Management reserves the right to cancel the admission of any student at end of the session on basis of non-payment of fee dues or irregularity in fee deposition.
17. For Board classes, fee dues must be cleared before practicals. In case of delay, parents will have to deposit Post dated cheque with hand written application duly signed by parents.

NOTE: It is not the duty of the School Authorities to remind you to deposit the fee of your ward on time. School has no liability in providing records, in case fee book is lost by parents.

WITHDRAWAL

1. A month's notice in writing is required for withdrawal of any student. No Transfer Certificate shall be issued if a student has arrears.
2. Kindly note that we require at least THREE days for processing applications for certificates.
3. Forms must be given for T.C. only by parents/ legal guardian atleast ten days in advance.
4. Students can be asked to leave the school for the following reasons:
 - (a) Indisciplinary conduct
 - (b) Detention or repeated detentions in a class.
 - (c) Any other reason that the School Authorities may deem fit.

ATTENDANCE

1. Repeated absence without leave or unexplained absence for more than seven consecutive days renders the student liable to have his/her name struck off the rolls. Re-admission may be granted only on payment of fresh Admission Fee provided the vacancy still exists.
2. All children are expected to attend the school on the opening day after each of the vacations. Those absent because of sickness must present a Medical Certificate before they are admitted to the classes.
3. The percentage could be relaxed on medical grounds but such students will not be eligible to receive any prizes.
4. A child returning to school after suffering an infectious or contagious disease should produce a doctor's fitness certificate.
5. The students must attain 75% attendance status of the total number of working days.

CURRICULUM AND EXAMINATIONS

1. The School will follow the CBSE as well as the International Curriculum.
2. From Primary Level the study periods shall be of 50 minutes other than the traditional

35-40 minutes periods. These shall incorporate the E-Teaching and E-Learning concept which is the ethos of the Institution and these make the teaching process interactive and informative to its maximum.

3. To help the weak students pace up in their academics the concept of TUTORIAL CLASSES has also been incorporated.
4. FOR EXAMINATION the school shall follow the CBSE system. It shall be a system of continuous assessment and evaluation through Assignments, Project Work, Formative Assessments and two Summative (Terminal) Assessments.
5. The answer sheets of Formative Assessments (Class Tests) and Summative Assessments (Terminal Examinations) shall be shown to the parents in Parent- Teacher Meeting and the Progress Report is to be signed by the parents.
6. Average of the Internal Assessments and the Examinations shall decide the Promotion.
7. If any child is unable to give any Exam for whatever reason, proper application must be submitted for the same; otherwise the result of that child will be withheld.
8. Re-examination Will Not Be Conducted Under Any Circumstances.

SCHOOL UNIFORM SUMMER (APRIL TO OCTOBER) FOR CLASSES PNC TO UKG:

GIRLS: Yellow Shirt with dark blue denim skirt; Navy Blue socks with Black leather shoes; Navy Blue ribbons (for girls with long hair) and Navy Blue hair band (Hosiery material) for all girls.

BOYS: Yellow Shirt with dark blue denim shorts; Dark blue socks, with black leather shoes.

NOTE: SIKH BOYS MUST WEAR DARK BLUE PATKA

FOR CLASSES I TO XII

GIRLS: Black and white striped half sleeved shirt with black skirt; black socks; black leather shoes, white ribbons (For girls with long hair) and white hair band

(Hosiery Material) for all girls and black belt with School monogram. Class IX onwards girls have to wear black trousers.

BOYS: Black and white striped half sleeved shirt with black shorts (I to V) and black trousers (VI onwards); black socks, black leather shoes, School tie and belt with School monogram.

NOTE: SIKH BOYS MUST WEAR BLACK PATKA.

WINTER (NOVEMBER TO MARCH) FOR CLASSES PNC TO UKG:

GIRLS & BOYS Both: Full sleeved Yellow Shirt, denim trousers, dark grey without sleeves pullover with the school logo, denim shade (dark blue) coat with red lining, dark blue socks and black shoes.

FOR CLASSES I-XII

GIRLS: Full sleeved shirt with black and white stripes, black skirt, without sleeves black pullover with the school logo, black check blazer, black & white striped tie & school belt, black socks with black slacks (For classes: I- II), long woollen grey socks (For classes: III - VIII) and black shoes. Class IX onwards girls have to wear black trousers.

Boys: Full sleeved shirt with black and white stripes, black trousers, without sleeves black pullover with the school logo, black check blazer, black & white striped tie and school belt, black socks and black shoes.

HOUSE SYSTEM

There are four Houses in the School namely Hillcrest (Green), Highfield (Yellow), Oakland (Blue) and Woodland (Purple). Every student is placed in one of these Houses. Each House is headed by House Captain. A member of the staff

is appointed as the House Incharge. All other teachers are assigned different Houses. These assistant teachers assist the House Incharge in preparing the children for various Inter-House competitions. Points are awarded to students throughout the year for extra

curricular activities, games and sports. At the end of the year, the House gaining the highest number of points is awarded the Running Trophy. Inter-House competitions are organized in Sports, Debates, Quiz, Art & Music, Dance, Yoga etc.

HOUSE UNIFORM FOR CLASSES I-XII

GIRLS: Black colour T-shirt with House colour strip on the shoulders and sides along with name of the House written on the arms; black lower, belt with school monogram, black socks and sport shoes.

Boys: Black colour T-shirt with House colour strip on the shoulders and sides along with name of the House written on the arms; black shorts for classes I - V and black trousers for boys of class - VI onwards, belt with school monogram, black socks and sport shoes.

NOTE: HOUSE UNIFORM MUST BE WORN ON EVERY SATURDAY AND DURING COMPETITIONS ORGANISED ON OTHER DAYS.

SCHOOL TIMINGS

For PG to U.KG.
SUMMER 9:00a.m.-12:00 p.m.
WINTER 9:30a.m.-12:30 p.m.

For I-XII
SUMMER 7:25a.m.-1:40 p.m.
WINTER 8:00a.m.-2:00 p.m.

NOTE: School Timings will be subject to change as per orders of administration from time to time.

GRIEVANCE ADDRESSAL

- For discussing any problem related to academics parents can come and meet the administrative authorities on Saturdays between 12:00-2:00p.m.
- For obtaining any information/material from the concerned authority, parents can collect a Demand slip from the Reception and ask for the requisite.

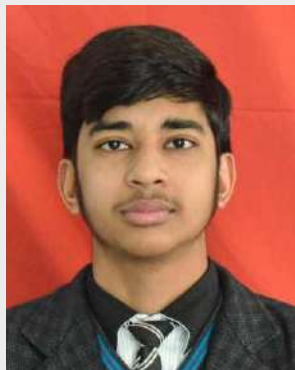
AIMING FOR EXCELLENCE & GREATER HEIGHTS

Management, Principal and Staff Congratulate Class-X & XII Students For Excellent Board Result

54 STUDENTS SCORED 90 AND ABOVE MARKS IN VARIOUS SUBJECTS IN CLASS XII



JATIN KUMAR (XII-PCM)-95%



ALOK SINGH (XII-PCB)-90%



ABHINAV SINGH (XII-PCM)-88%



LAKSHYA SAHNI (XII-COM.)-88%

76 STUDENTS SCORED 90 AND ABOVE MARKS IN VARIOUS SUBJECTS IN CLASS X



SAMRIDDHI GOEL (X)-96.8%



SURPREET SINGH (X)-96.4%



PRESHTHA KUNZRU (X)-96%



PRAGYA SAXENA (X)-96%



NAVDEEP KAUR (X)-95.6%



NNIMISH AGARWAL (X)-95.4%



DEEP RAJ GUPTA (X)-95.4%

